



DIGITALVODKA · COMPANY ASSETS · V104.0.29

Multi-user setup guide

How several people work in the same Company Assets list. Shared folder plus a share key. Not a website.

Multi-user guide · Windows and Linux · v104.0.29 · September 2, 2026

This guide is for the person who will own the install — usually the office admin. Follow the parts in order on the first computer. Other people only need part 5.

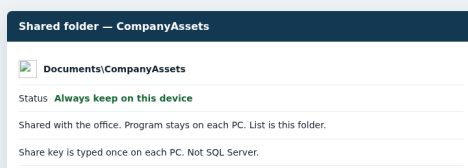
1. How the pieces fit

Company Assets is a desktop program. Two different things live in two different places:

- **The program** — C:\Program Files\CompanyAssets on Windows, ~/.local/share/CompanyAssets on Linux. Each person installs this on their own computer.
- **The list** — usually Documents/CompanyAssets, or a network / OneDrive folder you choose. That folder is encrypted. Everyone who should see the list points at the same folder and types the **share key**. The key is stored on each computer, not inside the shared folder.

The list lives in a shared folder. OneDrive or a network share holds the encrypted folder. The program on each PC opens that folder. There is no separate database server to install.

Think of it this way: the share key is the combination. The shared folder is the filing cabinet. Each PC has its own copy of the program, which is just the keyhole.



Shared folder — program is local, list is here

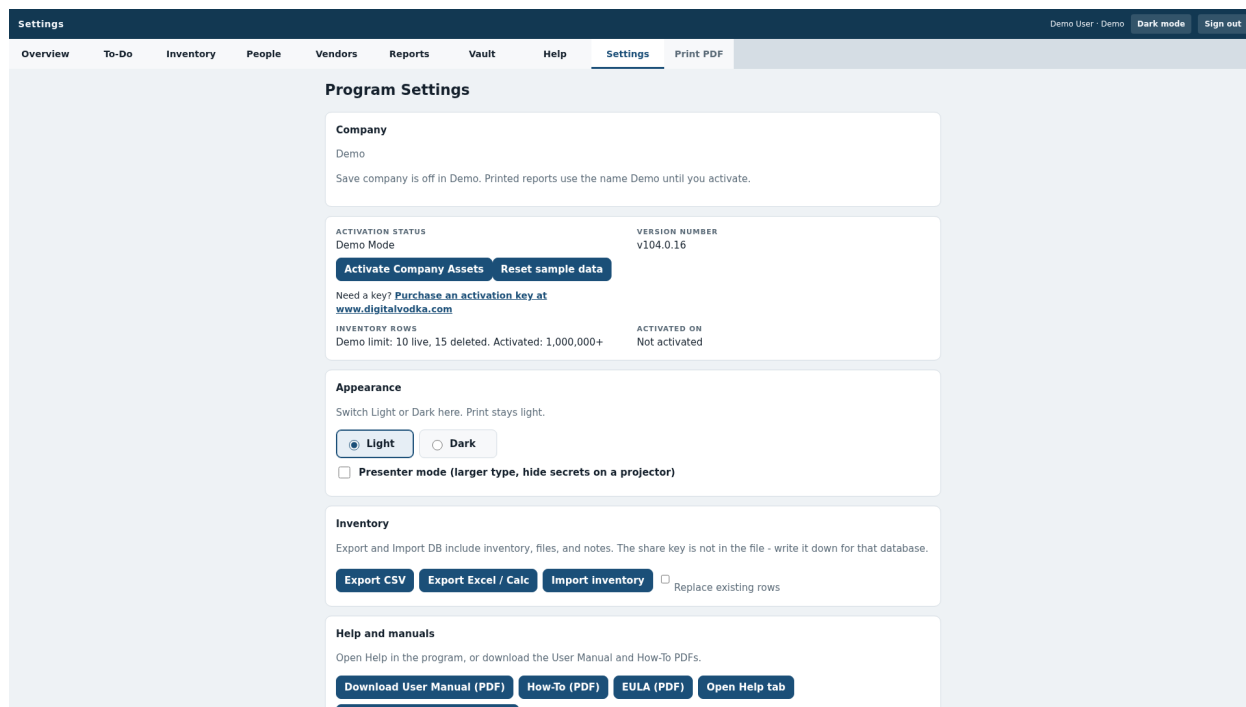
Shared Documents/CompanyAssets — Shared folder with a green check. Program is local. List is this folder.

2. What you need

- Windows 10/11 or 64-bit Linux on every computer that will run Company Assets.
- A folder everyone can open: OneDrive (work or school), a network share, or a disk that stays on during work hours.
- The Company Assets installer for this version (Windows zip → MSI, or Linux zip).
- One person who will activate and keep the share key.
- Microsoft Edge WebView2 on Windows (already on most Windows 11 PCs).
- A live path to that folder. A laptop at home with only OneDrive can work if the folder is set to Always keep on this device. A laptop with no access to the share cannot see the list.

3. First computer (the owner)

- Install Company Assets on this PC (Windows: unzip, then MSI. Linux: bash Install-Company-Assets.sh).
- Agree to the EULA. Sign in as Demo / 12345 to practice, or go to Settings → Activate when you have a key.
- When Setup asks where the list lives, pick the shared folder you want the whole office to use — or leave Documents/CompanyAssets and move it after, then point the program at the new place.
- Write down the share key from Settings. Put it in a sealed envelope with the Admin password. Everyone else will need that key once.
- Save company name. Create your personal Admin/Manager login. Do not live in Admin.
- Create a User ID for each person who will sign in. Set a recovery question so Forgot password works. If you will use Google / Microsoft / OpenID sign-in, put each person's work email in Sign-in email, then turn SSO on in Settings.



Settings → share key — Share key field, copy, sealed-envelope reminder.

4. Share the folder

OneDrive

- Confirm OneDrive is backing up the folder that holds CompanyAssets (cloud icon, or OneDrive Settings → Sync and backup).
- Right-click Documents\CompanyAssets → OneDrive → Share. Invite the people who will use the program. They need permission to open and change files.
- On each PC: Always keep on this device. Wait for the green check. Do not launch while it still says syncing.

Network share

- Put the folder on a file server or a desktop that stays on. Share it with the team.
- On each PC, map the drive or pick that path when the program asks where the list lives.

What the share should hold: the encrypted Company Assets files and exports. What it must not hold: C:\Program Files\CompanyAssets program files (keep those local), and the database key (each computer stores that key locally).

5. Other computers — first day

- Install Company Assets locally (each person runs Setup on their PC). Do not copy CompanyAssets.exe out of a zip and double-click it.
- When the program asks where the list lives, pick the shared CompanyAssets folder — the same one the owner used.
- Type the share key. Users and company settings come with the folder. You do not re-type them. You do not activate again.
- Sign in with the User ID the admin created — not Demo, once the company is activated.
- If the window will not start on Windows, install WebView2 Runtime, then try again.
- Each computer still runs only one copy. A second double-click brings the first window forward. Light / Dark is remembered on that computer only.

6. Daily rules

- The shared folder must be reachable whenever anyone needs the list.
- Several people can be signed in at the same time from different PCs.
- Do not have two people edit the same device row at the same moment. Give it a second to save. If you see “database is busy” or a close-file window, close extra Company Assets windows and retry. That is the lock doing its job.
- Do not have two people replace program files at the same time. Updates come from one admin, then everyone installs the new zip.
- Uninstall on one PC removes that PC’s program and shortcuts. It does not delete the shared list, so everyone else keeps working.
- Only wipe Documents/CompanyAssets if you intend to destroy the company inventory.

7. Checklist and troubleshooting

Go-live

- Owner PC installed, EULA agreed, company activated or Demo practiced.
- Share key written down and stored.
- Shared folder has a green check / is reachable.
- Each person installed locally and pointed at that folder.
- Each person can sign in with their own User ID.
- Host folder (OneDrive PC or file server) stays available during work hours.

If something fails

- Asks for the share key every time — you pointed at an empty folder, or a different folder. Pick the owner's CompanyAssets folder.
- Busy / close file window — another window is writing. Close extras. If OneDrive is mid-sync, wait for the green check.
- OneDrive says the file is in use — close Company Assets on every PC. Wait for sync. Open from the local green-check copy only.
- The window looks like a browser — you opened CompanyAssets.html. Use the Company Assets shortcut.
- Home laptop cannot see the list — the share is not on that PC. Always keep on this device, or VPN to the office share.

Support: www.digitalvodka.com. Company Assets is a DigitalVodka program. This guide matches the shared encrypted folder in v104.0.29. The list stays in the folder you choose. Uninstallers are written not to wipe it.