

DIGITALVODKA · COMPANY ASSETS · V105.0.30

How to run Company Assets

Daily user paper. Install, sign in, morning buttons. No Admin setup. Print the User Manual if you are Admin.

Windows and Linux · v105.0.30

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This How-To is for the person who signs in every day. It does not cover activation, User Management, SSO setup, Help Alert, or Reset license. Admin: print the User Manual. Legal disclaimer. DigitalVodka prepares this paper for Company Assets v105.0.30 as accurately as it reasonably can at the time of this release. Google, Microsoft, Okta, and other third-party screens change without notice. Copy live values from the program. This paper is not a warranty that a third-party console still matches, not an obligation to update third-party steps between releases, and not legal, tax, ERISA, HIPAA, PCI, accounting, or compliance advice. Demo names are fictional sample data. THE SOFTWARE AND THESE PAPERS ARE PROVIDED AS IS. End User License Agreement Version 7, including the liability waiver, governs. Support: www.digitalvodka.com only.

1. Windows install

- ☐ **1. Download the zip.**
CompanyAssets_v105.0.30-Windows.zip from Downloads.

- ☐ **2. Unzip it.**
You should see CompanyAssets_v105.0.30.msi inside. Do not open CompanyAssets.exe from a folder of loose files.

- ☐ **3. Double-click the MSI.**
Windows asks for permission first. Click Yes.

- ☐ **4. Open Company Assets.**
Start list, CA shield. After you agree to the license, one Desktop icon appears.

2. Linux install

- ☐ **1. Download the zip.**
CompanyAssets_v105.0.30-Linux.zip.

- ☐ **2. Unzip the whole folder.**
Keep Install-Company-Assets.sh next to the files/ folder. Open a terminal there.

- ☐ **3. Install WebKit if needed.**
Debian / Ubuntu: `sudo apt install python3-gi gir1.2-webkit-6.0 gir1.2-gtk-4.0` (or `gir1.2-webkit2-4.1 gir1.2-gtk-3.0`). Fedora: `sudo dnf install python3-gobject webkitgtk6.0 glib4`.

- ☐ **4. Run the installer.**
bash Install-Company-Assets.sh

- ☐ **5. Open Company Assets.**
Applications menu or the Desktop icon. Do not open CompanyAssets.html in a browser.

3. First open

End User License Agreement Version 7. Scroll to the last paragraph. Tick the waiver checkbox. Click **I Agree**. If this PC already has the company list, Admin will have you click Browse and type keys. Otherwise click **Use default**.

Windows after I Agree: the program writes one Desktop shortcut (CA shield).

Linux after Install: the launcher is already on Applications and the Desktop. The EULA still appears on first open.

SCREEN - EULA on first open

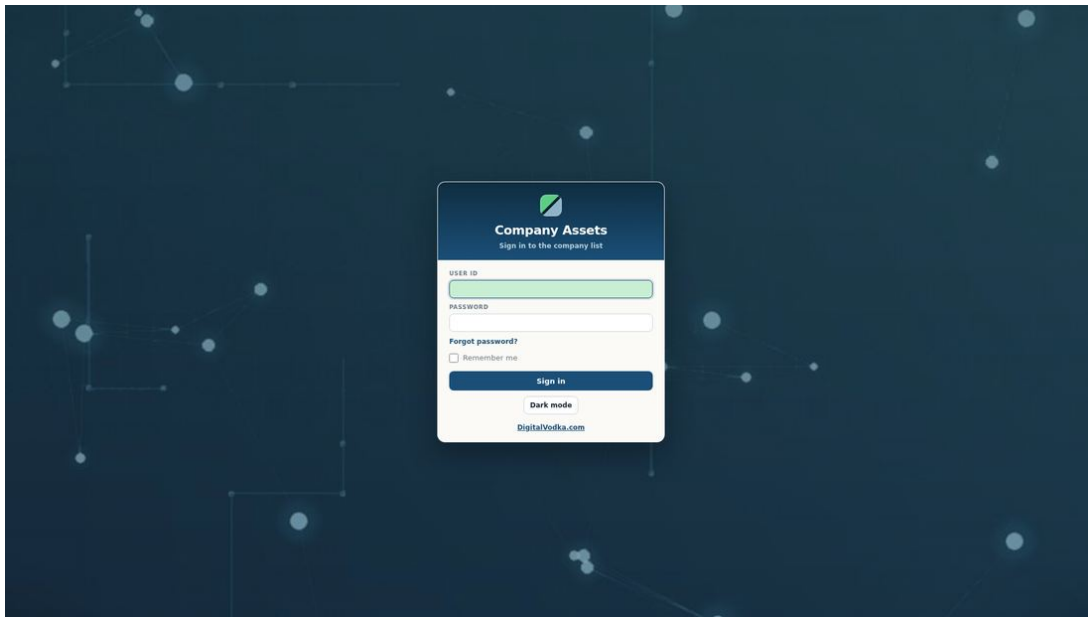
Place the test photo here. Waiver checkbox + I Agree.

EULA on first open - Waiver checkbox + I Agree.

4. Sign in

Type the User ID and password your Admin gave you. If you see **Sign in with Google** or **Sign in with Microsoft**, click that and use your work account. If the program asks for a 6-digit authenticator code, open Google Authenticator or Microsoft Authenticator and type the code.

*Practice on a new copy (before Admin activates): User ID **Demo** / password **12345**. Demo names are fictional sample data, not real companies. Print PDF in Demo stamps DEMO on the page.*



Sign in - Your User ID, or Sign in with your work account if Admin turned that on.

5. Morning buttons

☐ 1. Overview

Home. Four boxes: metrics, tools / location, devices, inspection queue. Print PDF is on this page only.

☐ 2. To-Do

Its own tab. Add your own item. Reminder is a day and time you pick.

☐ 3. Inventory

Click a row. The dock is details and files. Add files opens a separate window. User can stay Unassigned. Save sits on the toolbar.

☐ 4. People

Table plus dock at the bottom. Click a row, fill the dock, Save person if you are allowed.

☐ 5. Vendors

Same table plus dock. Click a row. SOC report date, bond amount, and last review are in the dock. Save vendor if you are allowed.

☐ 6. Reports

Button row for trail, phonebook, onboard, offboard.

☐ 7. Help

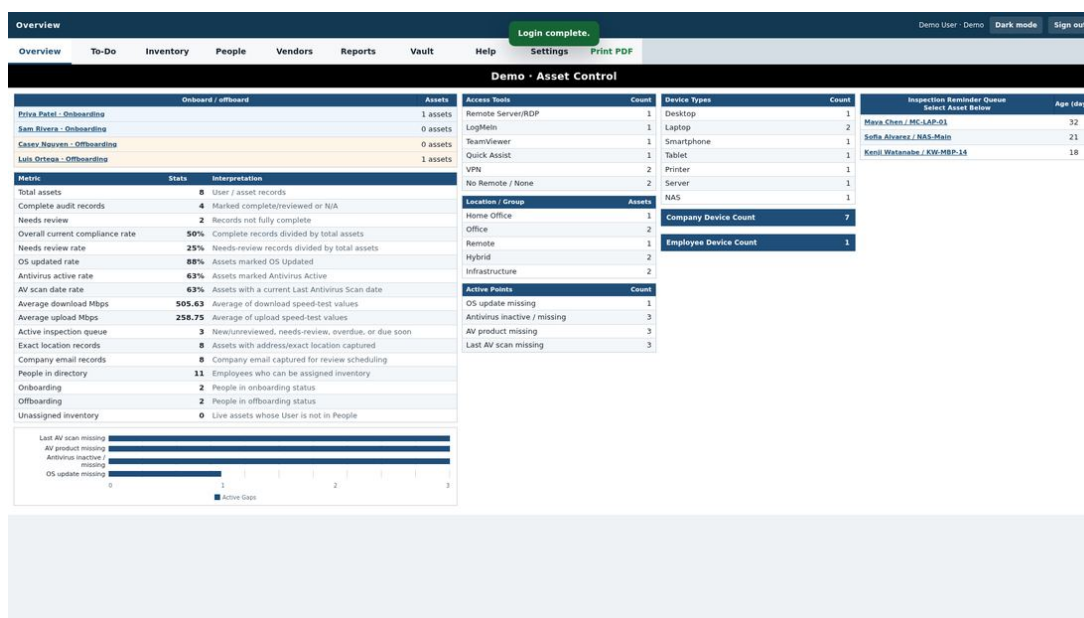
This How-To (daily users) and the User Manual (Admin).

☐ 8. My password

Settings, My password. Change your password. Set up authenticator if Admin asked you to.

☐ 9. Sign out

Closes the program. Open it again to switch users.



Overview - Original four boxes. To-Do is its own tab.

6. Where Windows and Linux differ

Buttons and pages are the same. These are the only differences a daily user needs:

Action	Windows	Linux
Open the program	Start list, then Desktop icon after I Agree	Applications menu or Desktop icon
Window	CompanyAssets.exe + WebView2	Own window (GTK / WebKit). Not Chrome.
Email / meeting	Opens the Windows mail program	Opens the Linux mail program. A toast says so if none is set.
Uninstall	Windows Apps, Company Assets. List is kept.	Ask Admin, or bash Uninstall-Company-Assets.sh. List is kept.
Do not	Open the .exe from loose files, or the HTML in a browser	Open CompanyAssets.html in Chrome or Firefox

7. Uninstall

Windows. Settings, Apps, Company Assets. Uninstall never deletes Documents\CompanyAssets.

Linux. Ask Admin, or bash Uninstall-Company-Assets.sh. Uninstall never deletes Documents/CompanyAssets.

8. If something looks stuck

Forgot password is on the sign-in screen. If Admin requires SSO, that still works. Authenticator code wrong: wait for the next 6 digits. Linux window will not open: install the WebKit packages in step 2, then open Company Assets again. Support: www.digitalvodka.com only.